

## Internal Memo

**Date:** September 5, 2023

**To:** All RN and RPN Staff

**From:** Dianne Norman, Chief of Nursing Practice, Interprofessional Development;  
Dr. Tomas VanHelder, Medical Staff Association President

**Subject:** **MARGARET R. CHARTERS BURSARY is NOW OPEN!**

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### PLEASE POST

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The Margaret R. Charters Bursary was established by the Medical Staff of the Hamilton Civic Hospitals in recognition of the contributions made by Margaret Charters to Nursing and to the former Hamilton Civic Hospitals.

It will provide support to an RN or RPN at HHS who wishes to pursue education related to nursing practice at the Baccalaureate or Masters level.

We are grateful to the Medical Staff Association of Hamilton Health Sciences for continuing to make this bursary available to nursing staff (RN and RPN) across our organization.

The call for applications for this bursary will be open as of Sept 5, 2023 and the Bursary Application form will be available on the HHS Intranet/HUB:

**HHS Hub >> Knowledge and Tools >> Education Funding >>  
Margaret R. Charters Bursary**

OR click link below: (please use this link WITHIN Citrix)

<https://hub.hhsc.ca/knowledge-tools/Funding/Pages/Margaret-R.-Charters-Bursary-.aspx>

**Completed applications can be submitted on or before Friday September 22, 2023**

## **MARGARET R. CHARTERS BURSARY**

This bursary award was established through the generosity of the Medical Staff of the Hamilton Civic Hospitals in recognition of the contributions made by Margaret Charters, to nursing and to the Hamilton Civic Hospitals. Miss Charters was Assistant Administrator of Nursing and Patient Care Services at the Hamilton General Division from 1967 to 1993. She also served as President of the College of Nurses of Ontario, and contributed to excellence in nursing through her participation in many local, provincial, national and international committees and associations as chair or advisor. We are grateful to the Medical Staff Association (MSA) of Hamilton Health Sciences (HHS) for continuing to make this bursary opportunity available to nursing staff (RN and RPN) across our organization, in recognition of Margaret.

### ***Purpose***

The purpose of this bursary is to provide an opportunity to one RN or RPN at HHS who wishes to pursue education related to nursing practice at the Baccalaureate or Masters level.

### ***Award***

A one-thousand dollar bursary will be offered annually to cover expenses related to academic study; including tuition, books, transportation, etc.

### ***Selection***

The Selection Committee will be comprised of the Vice President, Professional Affairs & Chief Nursing Officer (or delegate), Chief of Nursing Practice, an Education & Development Clinician, Interprofessional Education Specialist, and an Executive Member of the MSA.

### ***Application Process***

1. The Education Funding Office will advertise the Bursary each year.
2. Applications will be submitted to the MSA Office by scan/email to: [msa@hhsc.ca](mailto:msa@hhsc.ca) by **1500h on Friday, September 22, 2023.**
3. Application forms can be downloaded from the HUB.
4. The Selection Committee will meet in October 2023 to review the applications and select one recipient of the Bursary.
5. The MSA President or delegate will notify the applicants of the Committee decision in October 2023.

### ***Selection Criteria***

1. A nurse (RN or RPN) currently employed by HHS.
2. Demonstrated leadership potential.
3. Demonstrated academic potential.
4. Demonstrated excellence in nursing practice.

**Please note that all RN and RPN at HHS are welcome to apply. Priority will be given to those receiving this honour for the first time.**